Held In-Person and Remote

Two Bridges Regional Jail

522 Bath Road, Wiscasset

**MINUTES**

**Members Present: Unexcused Absences: Excused Absences:**

Rand Maker

William Blodgett (Remote)

Stephen August (Remote)

Peter Lepari

Carrie Kipfer

Todd McPhee

Mark Waltz (Remote)

Brett Strout (Remote) Out @ 16:56

Joel Merry @16:06

Hamilton Meserve @ 16:07

Amber Jones

Mary Trescot

Peter Drum

Pam Hile

Todd Brackett

**Staff:**

Colonel James Bailey

Maj. William Frith

Officer Derek Maroon

Ray Curit – Maintenance Supervisor (Out @ 17:00)

Paula Alexander – Accounting Coordinator – Out @ 17:30)

**Others Present**:

None

Acting Chair Todd McPhee opened the meeting at 16:04 with the Pledge of Allegiance.

1. Public Comment – None
2. Report of the Chair – None
3. Approval of Minutes

**On a motion made by Peter Lepari, seconded by Carrie Kipfer, it was**

**VOTED: to approve the Regular Meeting minutes of May 8, 2024 as read (or amended). Vote on 3 amendments – 1. Time out for Ray Curit. 2. Administrators Report – Section C- Chg. - County of Lincoln to Town of Wiscasset. Omit – last sentence of paragraph.**

**Roll Call Vote: Yes – 1 No – 1 Abstain**

Joel Merry Brett Strout Peter Lepari

 Stephen August Hamilton Meserve William Blodgett - No

Todd McPhee Carrie Kipfer Mark Waltz

Rand Maker - Abstain

**On a motion made by Peter Lepari, seconded by Carrie Kipfer, it was**

**VOTED: to approve the Regular Meeting minutes of May 8, 2024 as read (or amended). V**

**Roll Call Vote: Yes – 1 Abstain**

Joel Merry Brett Strout Peter Lepari

 Stephen August Hamilton Meserve William Blodgett

Todd McPhee Carrie Kipfer Mark Waltz

Rand Maker - Abstain

**On a motion made by Peter Lepari, seconded by Carrie Kipfer, it was**

**VOTED: to approve the Special Meeting minutes of June 13, 2024 as read (or amended).**

**Roll Call Vote: Yes – 1 Abstain**

Joel Merry Brett Strout Peter Lepari

 Stephen August Hamilton Meserve William Blodgett

Todd McPhee Carrie Kipfer Mark Waltz

Rand Maker - Abstain

**On a motion made by Peter Lepari, seconded by Carrie Kipfer, it was**

**VOTED: to approve the Special Meeting minutes of June 19, 2024 as read (or amended).**

**Roll Call Vote: Yes – 1 Abstain**

Joel Merry Brett Strout Peter Lepari

 Stephen August Hamilton Meserve William Blodgett

Todd McPhee Carrie Kipfer Mark Waltz

Rand Maker – Abstain

1. **ICE Presentation** -Joel Merry introduced the Officers from ICE who have been in discussions with members of the Jail Authority and James Bailey on the potential of opening up bed space for ICE detainees. They are at the meeting to give a presentation to the Authority and avail themselves to any questions regarding their mission and purpose.

Presentation by ICE – Trish Hyde - Deputy Field Officer and John Charpentier – Assistant Field Officer were present to put forth a PowerPoint presentation and a short video with discussions surrounding the recent and ongoing challenges ICE is having with boarding detainees in the Northeast Region.

 **On a motion made by Mark Waltz, seconded by Peter Lepari, it was VOTED: to allow the Executive Committee authority to negotiate with ICE, the details of tagging on to the existing boarding contract the jail has with the Marshall Service.**

 **Roll Call Vote: Yes – Unanimous**

 Joel Merry Brett Strout Peter Lepari

 Stephen August Hamilton Meserve William Blodgett

 Todd McPhee Carrie Kipfer Mark Waltz

 Rand Maker

1. Committee Reports
	1. Finance Committee – Peter Lepari – Peter Lepari reports that revenues YTD are $8,177,013.00 and expenses YTD are $8,179,414.00. Peter Lepari and James Bailey state that there are some adjustments to be made but the $10,000 in the red are within reasonable parameters. Peter Lepari, noting that the reports were not available to the Authority, asks that he would like to table the vote for the next Authority meeting. There were no objections.
	2. Executive Committee – Hamilton Meserve- Nothing to report – did not meet.
	3. Human Resources Committee – Pam Hile – Nothing to report-did not meet.
	4. Policy Committee – Rand Maker - Nothing to report-did not meet.
	5. Buildings & Grounds Committee – Brett Strout – Nothing to report-did not meet.
2. Administrator’s Report
	1. Staffing Update – James Bailey - Did not report.

* 1. Population Report – Handout
	2. Budget – Nothing to report.

* 1. Other – James Bailey stated that the HVAC Control Software has and is causes multiple issues for the facility and is in need of an update. James is requesting $12,000 from the Capital Budget to perform the necessary software update.

 **On a motion made by Mark Waltz, seconded by Peter Lepari, it was VOTED: to allow an expenditure $12,000 from the Capital Budget to be allotted for an upgrade to the HVAC Control Software Program.**

 **Roll Call Vote: Yes – Unanimous**

Joel Merry Brett Strout Peter Lepari

 Stephen August Hamilton Meserve William Blodgett

Todd McPhee Carrie Kipfer Mark Waltz

Rand Maker

1. Old Business – Nothing to report.
2. New Business – James Bailey noted that he was in receipt of the Waldo Agreement that was sent for review by the jail’s attorneys – Bernstein, Shur, Sawyer and Nelson

**At 18:15 - On a motion made by Carrie Kipfer seconded by Todd McPhee, it was**

**VOTED: to adjourn the meeting.**

**Roll Call Vote: Yes – Unanimous**

Joel Merry Brett Strout Peter Lepari

 Stephen August Hamilton Meserve William Blodgett

Todd McPhee Carrie Kipfer Mark Waltz

Rand Maker

Respectfully submitted, A True Record

ATTEST:

Derek Maroon